

February 21, 2024

Regular Meeting

The Board of School Trustees of Hamilton Heights School Corporation, Hamilton County, Indiana met in regular session in the Board Room at the Hamilton Heights Student Activity Center at 6:30 p.m. The following board members were in attendance: Gretchen Pennington; Kevin Cavanaugh; Julie Davis; Ben Lehman; and Arnett Cooper. Staff and patrons present: Derek Arrowood; Kristin McCarty; Angela Effing; Kurt Ogden; Dave Slabe; Will Monnin; Jarrod Mason; Julie Griffey; Kelly Monnin; William Million; Rich Versprille; Meredith Schmeltz; Meg Hite; Jennifer Pickett; Jill Landers; Craig Wolfgang; Rebecca Johnson; and Bob Otey.

The Pledge of Allegiance was recited by all in attendance. President Pennington called the meeting to order at 6:32 p.m.

The minutes of the January 10, 2024 regular meeting were approved, 5-0, after a motion by Ben Lehman and a second from Julie Davis.

President Pennington introduced Kristin to present the 2024 Bond Issue items including: Resolution Approving Form of Lease Agreement and Resolution Reapproving Formation of Building Corporation. Kevin Cavanaugh made a motion to approve both resolutions with a second from Arnett Cooper. The motion passed, 5-0. Exhibit A, A-1, A-2, 2/21/2024

The following items were discussed during Curriculum/Board Information and Policy Updates: Derek Arrowood

- Superintendent Dr. Arrowood recommended approval of the 2024-2025 Student/Parent Handbooks for the Elementary School, Middle School & Athletics, High School, High School Athletics, Technology including CIPA notice, and Little Husky Learning Center. Arnett Cooper made a motion to group and approve the handbooks with a second by Ben Lehman. The motion passed, 5-0. Exhibit B-1, B-2, B-3, B-4, B-5, B-6, 2/21/2024
- Dr. Arrowood introduced Jarrod Mason and Rebecca Johnson to provide an update on the 2024-2025 High School scheduling process and the Latin Honors recognition process that will start with the current sophomore class. This process had been previously approved in the HHHS Student/Parent Handbook. Meredith Schmeltz with Goodwin Recruiting Services then followed-up with a proposal to offer her assistance with the search to find an engineering teacher. Following the presentation and discussion Kevin Cavanaugh made a motion to approve the agreement with Goodwin Recruiting Services with a second from Julie Davis. The motion passed, 5-0. Exhibit C, C-1, 2/21/2024
- Will Monnin was introduced to present his Eagle Scout Project to improve the cross-country course maps, signage, and record boards. Arnett Cooper made a motion to approve the project with a second from Julie Davis. The motion passed, 5-0. Exhibit D, 2/21/2024
- Dr. Arrowood introduced William Million, Rich Versprille, and Jennifer Pickett representing the Town of Arcadia. William provided the board with an update on potential annexation of properties that are receiving services from the town but not within town limits and generating property taxes. These properties include all three school buildings, Student Activity Center, and the Administration Building. Further information regarding the annexation process will be shared as received.

The following items were discussed concerning Business and Operations: Kristin McCarty

- The financials for December 2023, end of year 2023, and January 2024 were presented and will be filed subject to audit. Exhibit E-1, E-2, 2/21/2024
- Ben Lehman made a motion to approve the request by Business Manager Kristin McCarty to void both Corporation and ECA checks that have remained outstanding for a period of two or more years. Arnett Cooper seconded and the motion passed, 5-0. Exhibit E-3, 2/21/2024
- Kristin recommended approval of the Resolution to Approve Transfers of Appropriations within a Fund for the calendar year 2023. Kevin Cavanaugh made a motion to approve with a second from Julie Davis. The motion passed, 5-0. Exhibit E-4, 2/21/2024
- Kristin recommended approval of the 2023-2024 mid-year transfer student requests. Julie Davis made a motion to approve with a second from Ben Lehman. The motion was approved, 5-0. Exhibit F-1, 2/21/2024
- Kristin presented the timeline and application for the 2024-2025 Transfer Student Process. Ben Lehman made a motion to proceed with the timeline and application. Kevin Cavanaugh seconded and the motion was approved, 5-0. Exhibit F-2, 2/21/2024
- Julie Davis made a motion to approve the purchase of 5th and 9th grade student devices for the 2024-2025 school year. Ben Lehman seconded and the motion passed, 5-0. Exhibit G-1, 2/21/2024

- Kristin made a recommendation to approve the E-Rate Category 1 & 2 quotes as presented. Kevin Cavanaugh made a motion to approve the recommendation with a second from Arnett Cooper. The motion passed, 5-0. Exhibit G-2, 2/21/2024
- Julie Davis made a motion to approve the new Student Nurse position as recommended. The motion was seconded by Ben Lehman and the motion passed, 5-0. Exhibit H, 2/21/2024
- Kristin made a recommendation for the purchase of a mini-bus based on the 2024 Bus Replacement Plan. Ben Lehman made a motion approve with a second from Julie Davis. The motion passed, 5-0. Exhibit I-1, 2/21/2024
- Ben Lehman made a motion to approve the purchase of the Gatekeeper camera system for the bus fleet. Arnett Cooper seconded and the motion was passed, 5-0. Exhibit I-2, 2/21/2024
- Kristin presented the HopSkipDrive program and agreement as an additional option within our Transportation Department to meet the increasing needs of special transportation services. Kevin Cavanaugh made a motion to approve the agreement with a second from Julie Davis. The motion passed, 5-0. Exhibit I-3, 2/21/2024
- Kristin made a recommendation to table the MP- Phase 2 – Authorization to Proceed item on the agenda. Arnett Cooper made a motion to approve tabling the recommendation with a second from Ben Lehman. The motion passed, 5-0. Exhibit J, 2/21/2024
- Arnett Cooper made a motion to approve the Accounts Payable and Payroll Claims with a second by Kevin Cavanaugh. The motion was approved, 5-0.

New Business:

Ben Lehman made a motion to combine and approve the Personnel Report and Requests with a second from Julie Davis. The motion was approved, 5-0. Exhibit K, L-1, L-2, L-3, 2/21/2024

- High School Boys Basketball Head Coach Chad Ballenger requests permission to take the 9th Grade, Junior Varsity and Varsity Basketball teams via mini-bus to Super Hoops Team Basketball Camp at Indiana Wesleyan University in Marion, Indiana from June 21-23, 2024.
- High School Boys Basketball Head Coach Chad Ballenger requests permission to take the Middle School Basketball team via mini-bus to the Junior High Team Camp at Indiana Wesleyan University in Marion, Indiana from July 12-14, 2024.
- High School Athletic Director Kurt Ogden requests permission for the High School Baseball team to attend the GRC Spring Break Tourney 2024 in Winchester, Kentucky from April 1-4, 2024. This is an overnight trip and they are requesting the use of 2 mini-buses.

There being no further business to be brought before the Board of School Trustees, the meeting was adjourned at 8:53p.m. after a motion by Kevin Cavanaugh, second by Julie Davis and a vote of 5-0.

The date for the next School Board meeting is March 13, 2024 at 6:30 p.m. in the Board Room at Hamilton Heights Student Activity Center.

APPROVED:

Gretchen Pennington
President

Kevin Cavanaugh
Vice President

Julie Davis
Secretary

Ben Lehman
Member

Arnett Cooper
Member